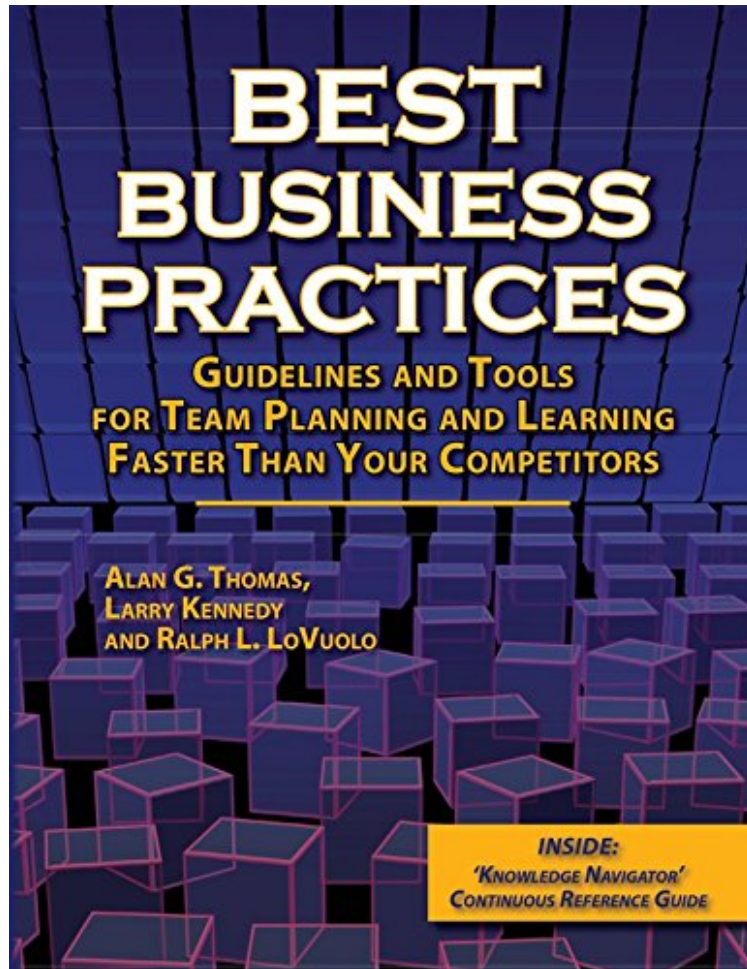


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## Best Business Practices: Guidelines and Tools for Team Planning and Learning Faster Than Your Competitors

*Ralph L LoVuolo, Larry Kennedy, Alan G Thomas*  
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**Ralph L LoVuolo, Larry Kennedy, Alan G Thomas : Best Business Practices: Guidelines and Tools for Team Planning and Learning Faster Than Your Competitors** before purchasing it in order to gage whether or not it would be worth my time, and all praised Best Business Practices: Guidelines and Tools for Team Planning and Learning Faster Than Your Competitors:

0 of 0 people found the following review helpful. Worth the readBy Chris SI found "Best Business Practices" to be the type of educational literature that draws a reader in with its technical knowledge and comprehensive overview while simultaneously being written in a fashion that is easy to read and flows between subjects smoothly. I was able to read the book and retain what I was reading without having to backtrack and study particular sections to make sense of the current section I was in. I am an employee of a local corporation that owns several automotive repair shops where I

rotate between and I was able to make a direct connection between chapters of "Best Business Practices" and what I was seeing in actuality. I was able to observe how the flow of information between all members of a team improves efficiency and how a manager's initiative to delegate and assign responsibilities to an employee or team can create a learning environment that fosters growth and aligns company goals. I found Part 2 "Business Knowledge Navigator" to be a very interesting tool that when applied asks intuitive and thought provoking questions about a variety of subjects and situations. While not all sections of the "Business Knowledge Navigator" applied to my line of work those that did were able to outline critical questions and lines of reasoning that were essential to a successful business. All in all a very good book that I recommend to anyone interested in learning something.

The challenge today is how to do more in less time with fewer people, and yet get better results. Best Business Practices shows the way by simplifying the team planning and execution process! Managers easily can use this management tool to produce a more collaborative, innovative and focused team. Best Business Practices is an uncommonly practical "team planning and learning" tool. This compact book integrates (1) an easy-to-implement, team planning and learning process, (2) clear guidelines and tools to create a self-fulfilling learning organization, and (3) a comprehensive series of ideal best practice outlines with which to develop ongoing enterprise-wide action plans. What this means: Rather than investing in time-consuming, packaged training programs, business managers easily can implement and stimulate team planning and learning via "best practice" modules. The book's Business Knowledge Navigator offers over 300 key success factors in 35 sections, covering every fundamental management and functional discipline. It presents the most enduring leadership and management practices, and models what truly successful companies do to produce disciplined innovation, all neatly packaged into an extremely useful management tool and reference guide. The book enables teams to avoid wasting time while capitalizing on their organization's knowledge and ingenuity more quickly and effectively. By enabling teams to collaborate, learn and execute their plans more efficiently, the organization gains much better control over its limited time and resources. The book is compact and modular in nature, thereby minimizing the time required to realize its benefits. Managers can tailor its use to their immediate needs because it is very user-friendly. It is one of the most versatile small business tools available. The authors combined their 90 plus years of business experience with over 15 years of solid research to create this one-of-a-kind management tool in order to benefit owners, managers and team leaders in small and medium businesses, and business units in larger companies that focus on newer markets and functions. As well, management consultants, training managers, coaches and facilitators will find the book to be an excellent training aid. This easy-to-follow guide also will be useful in business education, particularly at the graduate level. The book is not prescriptive in nature, but rather opens the mind and arouses the imagination. It demonstrates how to apply systems thinking and analysis skills to business and management situations. The benefits of seeing the big picture all in one compact book offers great value to business students. You can see the independent book reviews and several outstanding endorsements at [www.SIM.world](http://www.SIM.world).

"As deftly organized as it is practical, this could well be one of the more pertinent, valuable resources available to small-business owners." "Best Business Practices is not a traditional business book; rather, it is a uniquely formatted management guidebook divided into two distinct but interrelated parts. Part 1, 'The Concise Guide to Innovative Management,' revolves around 'fifteen principles of innovative management,' each of which is highlighted and discussed in brief, high-impact chapters packed with informed and relevant advice. "Part 2 of the book, 'The Business Knowledge Navigator,' is really a collection of tools -- in effect, surveys presented in sections that cover competitive analysis, company organization and management, marketing and sales, customer service, production and operations, financial and information management, and multi-location, retail businesses. Each of these seven sections includes instructional text, numerous examples, and guided questions to be answered. While the authors acknowledge the Navigator may appear to be similar to a management audit, they suggest that it is more of an "organizational learning mechanism' that can be used to institutionalize a habitual learning and improvement process, through the proactive assessment of a company's business practices and plans." "By dividing the book into two parts, the authors, each of whom is a business expert in his own right, have created a fast-track learning scenario. The small-business owner is first immersed in sound management principles and then gains access to the specific tools needed to rapidly assess his or her organization's capabilities. "Best Business Practices is as deftly organized as it is practical. It could well be one of the more pertinent, valuable resources available to small-business owners who want to do more in less time and still achieve outstanding results." -- Foreword s, Winter 2016 "Exceptionally well written, organized and presented, "Best Business Practices" is thoroughly 'user friendly' and an informed and informative addition to personal, professional, corporate, community, and academic library Business Studies instructional reference collections and supplemental reading lists." - Midwest Book / Small Press Bookwatch, September 2015 "Best Business Practices will assist business managers and academics alike! Managers can use the book to involve their teams more easily in decision-making processes. Assigning modules of the Business Knowledge Navigator to relevant groups allows one to leverage the collective knowledge of an organization and combat competitive threats more quickly. It also fits perfectly with what

business students need. I enjoyed seeing the absolute connection between what I teach students and the reality of what actually works in the world of business management." mdash; Jim Hess teaches Marketing at DeVry's Keller Graduate School after 30 years as a management practitioner, including several years in Professional Development with Lucent and Comdata. "Best Business Practices is a clear, thoughtful collection of advice and time-tested principles, presented in a concise, well-organized toolbox that small and mid-sized business owners and managers can use efficiently and effectively for planning, learning and continuous improvement. It covers individual, group and system-level leadership and learning, to ultimately produce organizational transformation, by showing the way to increase a company's capacity for innovation in ways that satisfy all involved, employees, stakeholders, suppliers and the community. Best Business Practices will greatly benefit any small or mid-sized business that puts it to use." mdash; Lorne Adrain is the Manager of Social Venture Partners and a member of the Rhode Island Education Board. "Thomas, Kennedy and LoVuolo have created a practical, concise and well-organized management tool for a broad array of managers, particularly those in small and mid-sized businesses. Managers can use it to focus their planning and learning initiatives, ultimately to achieve continuous improvement via 'systematic innovative management' (SIM). One of the keys to creating successful businesses is to develop a thorough understanding of and approach to enterprise-wide quality and continuous improvement. Best Business Practices shows the way. The book presents the most tried-and-true leadership and management principles, and key success factors. It is impressive! Best Business Practices is a powerful management tool for self-help and/or to transform the mindset of an entire organization. It should be in every manager's library." mdash; Edward P. Marram has been a professor at Babson College for over 20 years. A Senior Lecturer, he lectures on entrepreneurship and issues facing high-growth businesses in both graduate level and executive education programs. Dr. Marram was the founder, president and CEO of Geo-Centers, Inc., a high technology, professional services firm, which after 30 years, he sold in 2005. Geo-Centers was twice named one of the fastest growing, privately held companies in the U.S. by Inc. Magazine. "The authors have created an outstanding management tool to assist owners and managers in harnessing their employees' collective ingenuity, aimed at team building and company growth. Their Business Knowledge Navigator provides the means to achieve these objectives, whether communicating face-to-face or via collaborative software in distributed organizations. The team planning and learning tool provides the guidelines and tools to improve teamwork by implementing and sustaining collaborative problem solving, planning and learning, ultimately creating a more innovative business able to respond quickly to new and difficult situations. The theme of the book is that all participants need to dedicate themselves to influencing the success of the company and all its employees. Thus, I highly recommend Best Business Practices." mdash; Murray Turoff is Distinguished Professor Emeritus, New Jersey Institute of Technology. For over 35 years, Dr. Turoff's work focused on improving collaborative learning technologies. He developed the first group discussion application in 1969 and created the Policy and Decision Analysis Delphi Approach. "Best Business Practices is an uncommonly practical guide for entrepreneurs and experienced managers, as well as business students who want to start their own businesses. The book is remarkable in how it intelligibly compiles and describes key success factors. The book's simplicity, yet comprehensive presentation, and business analysis templates, are impressive, rather than presenting lots of complicated explanations and unnecessary rhetoric." mdash; Jackie Saldana teaches Management and Training Methods for DeVry's Keller Graduate School. Dr. Saldana earlier held senior level positions in non-profit organizations including Project Manager for Field Best Practices for the International Society of Pharmaceutical Engineering.